

राष्ट्रीय प्रौद्योगिकी संस्थान कर्नाटक, सुरत्कल

NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

STAFF RECREATION CLUB

स्टाफ मनोरंजन क्लब

POST SRINIVASNAGAR, MANGALORE – 575 025 (D. K)

पोस्ट- श्रीनिवासनगर, मंगलूरु - 575025 (डी. के)

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TENDER DOCUMENT

अधिसूचना संख्या/ Notification. No: NITK/SRC/ CS/NIQ-Doc4/2026

दिनांक/Dated: 06/02/2026

सामग्री का नाम/ Name of Goods	Catering Services
अनुमानित राशि / Estimated Amount	Rs.1,95,000/-
ई.एम.डी राशि (अनुमानित राशि का 2%) (2.5 लाख से ऊपर के अनुमानित राशि लिए लागू) / EMD Amount (2% of estimated amount) (Applicable for estimate above 2.5 lakhs)	NIL
क्रय आदेश जारी होने के बाद वस्तु की आपूर्ति का समय / Time for Supply of item after release of Purchase order	Required for Dinner on 28 th February 2026
दस्तावेज़ डाउनलोड/बिक्री आरंभ तिथि / Document Download / Sale Start Date	06/02/2026
स्पष्टीकरण आरंभ तिथि / Clarification Start Date	06/02/2026
स्पष्टीकरण समाप्ति तिथि / Clarification End Date	10/02/2026
बोली जमा करने की आरंभ तिथि / Quotation Submission Start Date	06/02/2026
बोली जमा करने की अंतिम तिथि / Last Date for submission of Quotation	12/02/2026 before 05.00 PM
बोली खोलने की तिथि/ Quotation Opening Date	13/02/2026 at 05:00 PM
बोली जमा करने का पता/Address for Submission of bids	https://eprocure.gov.in/



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NOTICE INVITING e-TENDER (e-NIT)

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an Institute of National Importance under Ministry of Education, Govt of India imparting Technical Education and engaged in Research Activities.

Online Tenders (<https://eprocure.gov.in/>) are invited for the following items in **two cover systems** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or its authorized dealers so as to reach this office on or before scheduled date and time. The tender (Technical bid) will be opened online on the due date as mentioned. Bidders can verify their bid status through the online portal <https://eprocure.gov.in/>. The financial bid of only such bidders whose technical bid is accepted shall be opened on the same day or later pre-informed date.

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Sd/-

[Signature of Professor-in-charge (Staff Recreation Club) with Seal]
[मोहर के साथ प्रभारी प्रोफेसर (स्टाफ मनोरंजन क्लब) के हस्ताक्षर]

SECTION-1

Terms and Conditions

1. The rates should be quoted for catering service in the LHC-C Building in the Institute Campus.
2. The firm should have GST registration number which should be printed in their letter head of their quotation .
3. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any. The rate should be quoted in INR only
4. **The bidder should have a full-fledged kitchen setup within 5 km radius of the campus**
5. Timings of the food supply will be for dinner on 28th February 2025
6. **The firm should make arrangements for live cooking in the dinner premises for certain food items.**
7. Cooking and service staff should be well dressed, preferably uniforms, and they should maintain hygiene.
8. Payment: No advance payment will be made. Payment will be made only after the supply of the catering services in good and satisfactory condition by supplier.
9. Period requirement for providing the service of item should be specified in section 3 of this tender document and the firm has to submit the contract form as per the format given in section 4.
10. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.
11. **Delivery Period:** The Delivery Period/Time shall be deemed to be the essence of the Contract and delivery must be completed not later than such date(s). If the Supplier does not perform its obligations within the Delivery Period/Date mentioned in the Contract, the same would constitute the breach of the Contract and the Institute shall have the right to cancel or withdraw the Contract for the unsupplied portion after the expiry of the original or extended delivery date or period stipulated in the Contract. Such cancellation of the contract on account of non -performance by the Supplier would entitle the Buyer to forfeit the EMD/Performance Security besides other actions such as debarment from the Institute as per GFR 2017.
12. **Liquidated Damages:** Timely delivery is the essence of the contract and hence if the Supplier fails to deliver Goods within the original/extended delivery period(s) specified in the contract, the Institute will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, **@ 1% per week or part of the week of the delayed period** as pre-estimated damages not exceeding 5% of the contract value without any controversy/dispute of any sort whatsoever.
13. Abnormally quoted low bid will be liable for rejection as per the OM No.F.12/17/2019-PPD of Department of Expenditure, Ministry of Finance dated 6th February 2020.

*****Disclaimer***** *Bidders are advised to exercise caution and not respond to any unknown calls, emails, or embedded links requesting payment for participating in the tender or for any other purpose. Please note that NITK Surathkal never asks for any tender fee for participation in tenders or bids.*

SECTION-2

SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

[To be filled up by the Department / Centre of NITK, Surathkal]

Item(s) Name to be Procured : Catering Services

Requirements of the Item(s)
(Annexure-F) : Attached as Annexure - 1

Quantity : Around 600 Persons

Any other details / requirement : -

Warranty Period required : NA

Delivery Schedule expected
after placement of Purchase order
(in Weeks) : Required for Dinner on 28th February 2026

Performance Security to be given
by Successful Bidder after release of
Purchase Order (in Rupees)
(applicable for estimate Above 2.5 lakhs) : NA

SECTION 3
PRICE SCHEDULE

[To be used by the bidder for submission of the quotation]

1. Item Name : _____
2. Specifications
(Conforming to Schedule of requirements
Enclose additional sheets if necessary) : _____
3. Currency and Unit Price : _____
4. Quantity : _____
5. Item Cost (Sl No. 3 * Sl. No. 4) : _____
6. Taxes and Other Charges :
(i) Specify the type of taxes and duties
in percentages and also in figures.
(ii) Specify Other Charges in figures.
7. Delivery Schedule :
(Conforming to the Schedule of requirements)
8. Name and address of the Firm for
placing purchase order : _____
9. Name and address of Indian authorized
agent (in case of imports only) : _____

Signature of the Bidder: _____

Name and Designation: _____

Business Address : _____

Place:

Date:

Seal of the Bidder's Firm

SECTION 4
CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier's Firm) hereby abide by the delivery schedule mentioned in this document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in this document without any defect and deviations.
3. The service will be rendered to the satisfaction of NITK, Surathkal during this period.

Signature of the Bidder: _____

Name : _____

Business Address : _____

Place :

Date :

Seal of the Bidder's Firm

ANNUAL STAFF DAY CELEBRATION 2026
28TH FEBRUARY 2026

REQUIREMENT DETAILS FOR CATERING SERVICES

MENU

- Coin Parota (Live Cooking)
- Panner Butter Masala
- Baby Corn Ghee Roast
- Chicken Ghee Roast
- Kabuli Chana Manoli Sukha
- Veg Palav
- Raita
- White Rice
- Boiled Rice
- Dal Palak
- Mullu Southe and Drumstick Sambhar
- Rasam
- Curd
- Potato Podi
- Pickle
- Papad
- Sandige
- KaldeBele Sabu Akki Payasa
- Carrot Halwa with Ice Cream
- Water Bottle

Note: 1. Food shall be fresh and served hot.
2. Proper hygiene shall be maintained at all times.
3. Serving staff shall maintain proper attire, personal hygiene, and courteous behaviour.