No.: 3313/NITK-Estt./NTR/2023/03/B2   Date: 6.12.2023

Information to Candidates shortlisted for undergoing Skill test for the post of Office Attendant at the National Institute of Technology Karnataka, Surathkal.

1. The **Document Verification** for the candidates who have been shortlisted for the post of Office Attendant will be conducted on **14th December 2023** between 9.00 AM and 3.00PM.

2. The **Skill test** for candidates who have been shortlisted for the post of Office Attendant will be conducted on the **15th and 16th of December 2023.**

3. The list of shortlisted candidates is available in the link **ANNEXURE-3**

4. Candidates are directed to report at the National Institute of Technology Karnataka, Surathkal at **9 AM on the morning of 14th December 2023**. The Document Verification will be conducted in the **LHC-C Seminar Hall located in the western campus of NITK Surathkal**.

5. The venue of the Skill test and the precise schedule shall be intimated at the time of Document Verification.

6. As the process of document verification and skill test has been scheduled to be conducted on **Three** days (14th, 15th and 16th of December 2023), candidates should come prepared to stay for three days at their own cost. The candidates should make their own arrangements for boarding and lodging during the days of Document verification and Skill test.

7. No TA/ DA will be paid to candidates appearing for the purpose of document verification and skill test.

8. A call letter shall be communicated to the shortlisted candidates shortly.

Sd/-
REGISTRAR