



OFFICE OF THE SUPERINTENDING ENGINEER
WORKS ESTABLISHMENT SECTION
NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL
POST SRINIVASNAGAR, MANGALURU – 575025 (DK)

Phone: [0824] - 2473029, 2473028
Email: re@nitk.edu.in

Fax: [0824] 2474033
Website: <http://www.nitk.ac.in>

No.157/ Inviting Quotation /6/ 2022-23/DM

Date: 23.06.2022

NOTICE INVITING QUOTATIONS

The National Institute of Technology Karnataka, Surathkal (in short - NITK, Surathkal or Institute) is an autonomous Institute of the Govt. of India [under the Ministry of Education] imparting technical and science education. The Institute intends to “**Annual Maintenance contract (AMC) for 4No’s of 5kVA (Aplab make) online UPS installed at LHC-C building**”. In this connection, sealed quotations are invited by the undersigned subject to the terms and conditions enumerated here under from the agencies so as to reach this office on or before 01-07-2022 by 10:00AM. The quotations shall be opened on the same day if possible.

Sl. No	Description	Quantity	Rate/ Unit ₹	Tax	Amount in ₹
1	AMC charges for 4No’s of 5kVA (Aplab make) online UPS with batteries including cost of all spare parts and all other consumable items (excluding replacement of battery)	4 No’s			

Scope of Work for the Contractor:

1. The contractor shall carryout comprehensive maintenance including preventive maintenance of 4Nos 5kVA (Aplab make) online UPS installed in LHC - C building at the Institute campus.
2. All the components shall be checked for its proper functional and if found defective, should be rectified immediately. The quote rate should be including cost of spares parts, consumable items and Battery terminal replacement, the work must be done by trained personnel. The gauge level of the distilled water must be maintained.
3. The contractor shall diagnose the faults and rectify the defect detected in reasonable time with minimum down time.
4. Any part of the UPS required to be taken for the service centre for repair purpose, out-pass should be obtained from the Engineer in charge and intimated while bringing it back.
5. The agency shall see that maintenance of UPS shall be in conformity with manufacturers maintenance manual of respective UPS.
6. The agency shall maintain the Log book for each UPS.
7. The contractor shall submit periodic (monthly/quarterly/annually as the case may be) compliance report (Service report) to the Engineer-in-charge.
8. The contractor shall attend to the complaints immediately on receipt of the complaint cum fault Docket from the Engineer in charge.
9. The contractor shall attend to any UPS Operational problems and rectify the defects within the time limit.
10. The agency shall furnish the names, locations, complete postal address, telephone numbers and e-mail address of all technical support centers and also alternate contact persons. Any change in the above details shall have to be intimated in writing by the contractor.
11. Any damages caused by the Contractor in existing facilities while carrying out the work shall be made good by the contractor.
12. All dismantled/ replaced parts should be handed over to the Institute’s Engineer in-charge.

Terms and conditions:

1. The sealed quotations duly super scribed on the envelop as quotation for “Providing Comprehensive Annual Maintenance Contract for 4 No’s of 5kva (Aplab make) online ups installed at LHC-C building”. Due on 01-07-2022” and addressed to as “The Superintending Engineer, NITK, Surathkal, Post Srinivasnagar, Mangaluru – 575025” be sent so as to reach this office on or before the due date mentioned.
2. The GST registration number and the PAN number of the bidder shall be mentioned in the quotation. Quotation without this information will not be accepted. The rate quoted shall be valid for 90 days for its acceptance.
3. Quotation may be dropped in the Tender Box kept in the office or may be sent by post/ courier. It is the responsibility of the bidder to make sure that the quotation is delivered in time. The quotations received after the due date will not be entertained.
4. No advance payment will be made. The payment shall be made on quarterly basis, only after successful completion of preventive maintenance work. No interest will be paid for delayed payments if any.
5. The rate quoted should be firm. No claim for enhancement of rate is admissible after opening of the Quotations.
6. The bidders may visit the site and see the existing UPS condition and quote the rate accordingly.
7. Terms and conditions stipulated in this Notice inviting conditions are binding on the bidder.
8. The bidders should quote rates in the quotation format & as per the scope of work enclosed along with this document.

Yours faithfully,
Sd/-
Superintending Engineer.
NITK Surathkal