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NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL
HOSTELS TRUST®

POST SRINIVASNAGAR, MANGALORE – 575 025 (D K)

Phone: (0824) 2473104
E- mail: hosteloffice@nitk.edu.in

Mobile: 6364244536
Website: http://www.nitk.ac.in

NOTICE INVITING QUOTATION

Notification. No: 21/NITKSH/polyethene packing covers/2025-26/Supdt. Date: 12/11/2026

Name of Goods	Supply of polyethene packing covers
Estimated Amount	₹ 85,000/- (Including GST)
Quantity	500 kgs
Last Date for submission of Quotation	19/11/2026 before 3.00 PM
Bid Opening Date	19/11/2026 at 4.00 PM (if possible)
Contact person	Professor in charge, Hostels, Phone: +91-824-2473104, Mob: 6364244536 Email: hosteloffice@nitk.edu.in
Address for Submission of Quotation	NITK Hostel Office, First floor, Sahyadri Hostel Block building, Srinivasnagar, Mangalore – 575025.

एनआईटीकेएस छात्रावास ट्रस्ट(आर) / NITKS HOSTELS TRUST (R)

राष्ट्रीय प्रौद्योगिकी संस्थान कर्नाटक, सुरत्कल, मंगलूरु-५७५०२५
(राष्ट्रीय महत्व का संस्थान, एनआईटीएसईआर अधिनियम के तहत स्थापित, भारत सरकार)
National Institute of Technology Karnataka, Surathkal, Mangaluru – 575025
(An Institute of National Importance, Established under NITSER Act, Government of India)
दूरभाष / Phone:0824-2473104, **ई-मेल** / E-mail: hosteloffice@nitk.edu.in, वेबसाइट / Website: http://hostels.nitk.edu.in

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NOTICE INVITING QUOTATION (NIQ)

Sealed Quotations as per the Price Schedule given in this NIQ are invited for the following items subject to the terms and conditions, from the reputed manufacturers or their authorized dealers to reach on or before the scheduled date and time. The quotations on the firm's Business letterhead should be addressed to the "Professor In- charge, Hostels, NITK, Surathkal". The envelope shall be superscribed with the Quotation Notification Number and the Name of the Goods for which the quotation is submitted.

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Address for Submission of Quotation	NITK Hostel Office, First floor, Sahyadri Hostel Block building, Srinivasnagar, Mangalore – 575025.

Note: The NITKSH shall not be responsible for any postal delay due to non-receipt /non-delivery of the bids or due to the wrong addressee.

Sd/-
Professor In-charge, Hostels

SECTION-1
Terms and Conditions

1. The rates should be quoted for preferably Freight on Road (FOR) destination from supply within India.

2. The rate quoted should be on a unit basis. Taxes and other charges should be quoted separately, considering exemptions if any. The rate should be quoted in INR only.

3. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition.

4. Guarantee/Warranty period should be specified for the complete period should be specified in section 2 of this NIQ document.

5. Period requirements for the supply and installation of items should be specified in section 2 of this NIQ document.

6. The NITKSH reserves the right to cancel or reduce the quantity included in the schedule of requirements at any time after acceptance of the NIQ with a notice.

7. The successful bidder will be finalized by the committee based on the price and brand quoted.

8. **A sample of the packing bag is available at the hostel office. Interested bidders are required to visit NITK Surathkal to inspect the sample and understand the quality of the product before submitting their quotations.**

9. A catalogue of the Product with detailed product specifications should be attached.

10. **The bidder should be an authorized dealer/ seller and the supporting document should be attached.**

11. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.

SECTION-2
SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

[To be filled up by the Department / Centre of NITK, Surathkal]

Item(s) Name to be Procured	: Supply of polyethene packing covers
Type (Equipment/Software/Furniture/Others)	: Others
Brief Specifications of the Item(s) (Attach Additional Sheet if necessary)	: As Per Annexure – 'A'
Quantity	: 500 kgs
Delivery Schedule expected after the release of a Purchase order	: 5 days

SECTION 3
PRICE SCHEDULE
[To be used by the bidder for submission of the quotation]

Sl. No.	Particulars	Brand	Rate per kg ₹	Tax per kg ₹	Total rate per kg ₹	Quantity	Total Amount ₹
1	Supply of polyethene packing covers					500 kgs	

Place:
Date:

Seal of the Bidder's Firm

SECTION 4
CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. [Name of the Supplier's Firm] hereby abide by the delivery schedule mentioned in this document for supply of the items if the purchase order is awarded.

2. The item will be supplied conforming to the specifications stated in this document without any defect and deviations.

3. Warranty will be given for the period mentioned in this document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

Signature of the Bidder : _____

Name : _____

Business Address : _____

_____

Place :
Date :

Seal of the Bidder's Firm

Annexure-'A'

Detailed Technical Specifications:

Sl. No.	Particulars	Specification
1	Size	36 Inch * 54 Inch
2	Weight per piece	250 grams
3	Thickness	300 gsm
4	Colour	Green, Blue or Other (Except Black)